Method sheet	Name:	Class / Course:
Subject:	Date:	Version: 1 -SMey2010- Number of pages: 1

## Card (Collection)

application and intention	This method is very suited to planning phases in seminars/workshops/training sessions.  This can serve as a preparation for group work that follows certain and specific interests by the participants.  The moderator raises a question or gives a topic. The participants are asked to write down answers and solutions for this question on one card each and put the cards in front of them, with one card holding one answer only.  The cards will then be clustered by the participants using headlines and this helping to structure the topical issues.
material and examples	Cards, pens, flipcharts or boards, scotch and pins Tasks for card work would be:  • What types of accidents can you find in kitchens?  • What cutlery do you know?  • Which methods of preparations do you know?
control	In this exercise, ideas, fields of interests, proposals and expectations are gathered and are not lost in a discussion. The different ideas are collected first and not immediately criticized. Key words are more helpful than long sentences in this exercise, because they can be structured better and can be seen from a distance when written in capital letters.
notes	